



**CONEJO VALLEY UNIFIED SCHOOL DISTRICT**  
**Conejo Valley High School (CVUSD Board Room)**  
**1402 E. Janss Road, Thousand Oaks, CA 91362**

**BOARD OF EDUCATION REGULAR BOARD MEETING**  
**Tuesday, November 15, 2022**

**MINUTES**

**1. CLOSED SESSION**

**A. Comments – Public**

President Sylvester announced that there were two (2) public comment requests submitted, and both speakers received three (3) minutes to speak. The Board then convened into Closed Session at 5:06 p.m. where the following items were discussed:

**B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2022060061**

**C. Conference with Legal Counsel, Anticipated Litigation, Pursuant to Government Code §54956.9(d)(2). Number of matters: 1. Carden Westlake Village, Inc.**

Closed Session ended at 5:58 p.m.

**2. OPEN SESSION**

**A. Call the Meeting to Order**

Call to Order: President Sylvester called the meeting to order at 6:03 p.m.

Board Members present: Board President Karen Sylvester, Board Vice President Lauren Gill, Board Trustees Cindy Goldberg and Bill Gorback, and Student Board Trustee Gabby Lopez.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; and Kenneth Loo, Assistant Superintendent, Instructional Services. Dr. Shanna M. Egans, Assistant Superintendent, Student Services, was absent.

**B. Pledge of Allegiance**

**C. Announcements from Closed Session and Open Session Procedures**

President Sylvester announced that the following items were discussed in Closed Session:

**B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2022060061**

Trustee Gorbach made the motion to approve, seconded by Trustee Goldberg. **Motion carried: 4-0.**

**C. Conference with Legal Counsel, Anticipated Litigation, Pursuant to Government Code §54956.9(d)(2). Number of matters: 1. Carden Westlake Village, Inc.**

President Sylvester stated that the Board had a very robust conversation regarding this item and provided additional input to the District and Dr. Hayek for further negotiations. The District will review and continue good faith efforts that will serve Carden while protecting the District's interest and District council.

**D. Approval of the Agenda**

Trustee Goldberg made the motion to approve the agenda as submitted, seconded by Trustee Gorbach. **Motion carried: 4-0, with a preferential "yes" vote from Student Trustee Lopez.**

**E. Report from Parent Organization – Gifted and Talented District Advisory Council (GATE DAC)**

Hun Kaplowitz, GATE DAC Chairperson, provided a GATE DAC update to the Board which included the total number of GATE-identified students; changes in the GATE screening test to incorporate a new quantitative section for more equitable screening; this year's priorities to focus on the LCAP goals that encompass student achievement and success, social emotional learning and school culture, and GATE DAC member engagement, along with goals to assist in each focus area; and opportunities to help with GATE student struggles and needs.

**F. Comments – Public**

President Sylvester announced that there were no public comment requests submitted.

**G. Comments - Board of Education**

Board members provided comments.

**H. Comments – Superintendent**

Dr. McLaughlin provided comments.

**3. ACTION ITEMS – GENERAL**

**A. Student Services – Adoption of Resolution #22/23-04: Inclusive Schools Week**

Trustee Gorbach made the motion to approve, seconded by Trustee Goldberg. There was no Board discussion on this agenda item. **Motion carried: 4-0, with a preferential "yes" vote from Student Trustee Lopez.**

**B. Human Resources – Declaration of Need for Fully Qualified Educators**

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. Dr. McLaughlin provided background on the District's success in attracting and retaining highly qualified teachers, the challenges of attracting Speech and Language Pathologists due to supply and demand issues, and the District's need for Board authorizations to cover certificated teachers who coach sports without a Single Subject Credential in Physical Education. There was no Board discussion on this agenda item. **Motion carried: 4-0, with a preferential "yes" vote from Student Trustee Lopez.**

**C. Human Resources – Approval of a Provisional Internship Permit for a Certificated Special Education Teacher**

Trustee Goldberg made the motion to approve, seconded by Trustee Gill. Mrs. Valentine clarified that the District does provide staff teaching through a permit or internship with support, and that this provisional permit approval is specific to a special education teacher. There was no Board discussion on this agenda item. **Motion carried: 4-0, with a preferential "yes" vote from Student Trustee Lopez.**

**D. Student Services - Approval of Amendments to Board Policy and Administrative Regulation 5141.21 - Administering Medication and Monitoring Health Conditions**

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. Trustee Goldberg recognized the need to pass this agenda item now but with the understanding that ongoing discussions will need to take place. President Sylvester inquired about whether the District has addressed the public speaker's concerns from the last Board meeting regarding this Board Policy and Administrative regulation. Mrs. Ashmore responded that she has connected with the public speaker and scheduled a meeting to discuss concerns with the public speaker and the Lead District Nurse during the first week of December. **Motion carried: 4-0, with a preferential "yes" vote from Student Trustee Lopez.**

**4. ACTION ITEMS – CONSENT**

Trustee Gorback made the motion to approve the agenda as submitted, seconded by Trustee Goldberg. There was no discussion on this agenda item. **Motion carried: 4-0, with a preferential "yes" vote from Student Trustee Lopez.**

**CONSENT AGENDA ITEMS:**

- A. Board of Education - Approval of Minutes**
- B. Human Resources - Personnel Assignment Orders**
- C. Instructional Services - Parent Support/Booster Organization Reauthorization**
- D. Instructional Services - Approval of Contracts Under \$5,000**
- E. Instructional Services - Approval of New Contract - NoRedInk – NPH**
- F. Instructional Services - Approval of Contract Renewal with CRPD - Westlake Hills Elementary**

- G. Instructional Services - Approval of Contract Renewal with Craig Newton
- H. Student Services - Approval of New Contract for Non-Public School Placement for Student #25-22/23
- I. Business Services - Ratification of Workers' Compensation Claims (under \$50,000)
- J. Business Services - Ratification of Warrants - October 2022
- K. Business Services - Acceptance of Donations/Gifts
- L. Business Services - Approval of Transfer of Funds - October 2022
- M. Business Services - Approval of Child Care Contracts
- N. Business Services - Ratification of CITE (California IT In Education) and Microsoft Strategic Alliance (CAMSA) Renewal Agreement for Microsoft Volume Licensing
- O. Business Services - Approval of Maintenance Service Agreement for 2022-2023
- P. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)
- Q. Business Services - Ratification of Purchase Order Report (POs under \$5,000)
- R. Business Services - Disposal of Surplus and Obsolete Equipment
- S. Business Services - MEASURE I - Notices of Completion

## **5. INFORMATION/DISCUSSION ITEMS – GENERAL**

### **A. Board of Education – CSBA Delegate Assembly Nominations**

Dr. McLaughlin clarified that this agenda item notifies Board members that there is an option for them to complete an application to be nominated to participate in the upcoming CSBA Delegate Assembly member election, pending Board approval of the application submission at their regular meeting on December 13, 2022. Applications must be completed and submitted to Mrs. Fehlman for inclusion on the December 13, 2022 Board agenda. President Sylvester confirmed that Trustee Gill did serve as the CSBA Delegate Assembly member during the prior year.

### **B. Business Services – Child Development Rates for 2023-2024**

Dr. Hayek provided background on the determination of the Child Development rates for the 2023-2024 school year and the proposed increase. Dr. Hayek provided a description of the District's enterprise funds per Dr. McLaughlin's request, and responded to questions from Board members regarding the increase percentage necessary to break even, potential effect of fee increase on enrollment, scholarship availability to support families in need, possibility of a tiered rate system based on income, which enterprise programs, if any, could withstand the proposed increase, the difference between travel and no travel summer camp rates, cost of transportation for home-to-school service and field trips, program cost reduction measures through eco-friendly alternatives, alternate proposals for fee increases over the next two years, and parent input on the proposed fee increases. Dr. Hayek proposed to provide a revised fee schedule, based on Board feedback, for Board review and approval at the next Board meeting.

### **C. Student Services – Presentation: Restorative Practices**

Dr. Rogers and Mrs. Ashmore presented information on the District’s implementation of Restorative Practices, including the definition and purpose of restorative practices, three tiers of restorative principles and restorative circles, implementation of strategies, punitive versus restorative responses, professional learning and implementation plan, elements of professional learning, restorative practices tiered supports, and trainer of trainer certification models. District staff responded to questions from Board members regarding the number of staff trained and using the practice, staff feedback, resources or places used in the restorative process, and an explanation on the order of implementation based on grade level.

### **D. Student Services – Presentation: Wellness Rooms**

Dr. Chamberlin provided an update on the District’s Wellness Rooms, including a description and District goals for wellness services, wellness activities utilized at the middle and high school levels, staffing, and middle and high school data of services provided and number of students served. Dr. Chamberlin responded to questions from Board members regarding whether medical doctors are staffed in District wellness rooms, accommodation of site requests for more space and privacy for their wellness rooms, the difference between wellness rooms and sensory rooms, funding for future years, and plans to expand wellness rooms to elementary/transitional kindergarten or preschool sites. Dr. McLaughlin confirmed that Acacia and Glenwood elementary sites have collaborated with their elementary counselors and PTAs to set up wellness rooms.

## **6. ADJOURNMENT**

### **A. Future Board Topics / Activities**

Board members did not add any topics for discussion at future Board meetings.

### **B. Adjournment**

President Sylvester adjourned the Open Session at 8:05 p.m. The next scheduled Board meeting will be Tuesday, December 13, 2022, 5:00 Swearing In Ceremony for Newly Elected Board Members; 5:30 p.m. Closed Session; 6:00 p.m. Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

December 13, 2022



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Date

Board Clerk

December 13, 2022



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Date

Superintendent

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<https://conejousd.org/Board-of-Education/Board-Meeting-Videos-Watch-Live>